

CHATTANOOGA RADIO CONTROL CLUB CONSTITUTION AND BYLAWS (Amended February 12, 1976, January 17, 1986, February 20, 1993, January 11, 2005 , January 12, 2012, and January 14,2016)

PREAMBLE: We, the radio control model airplane flyers of the greater Chattanooga Metropolitan Area, in order to promote the welfare of our hobby, do hereby bind ourselves together in a club, and adopt the following constitution and bylaws for the guidance and governance of this club in its relations with its members, the community at large.

ARTICLE 1: THE CLUB (A) Name This club shall be called the "Chattanooga Radio Control Club Inc.", AMA Charter 599. (B) Incorporation The club shall maintain its status as a "Mutual Benefit Non-Profit Corporation" under Tennessee law. (C) Charter The club shall maintain its status as a charter member of the Academy of Model Aeronautics. Current charter number is 599. (D) Location Chattanooga, TN

ARTICLE 2: OUR PURPOSE The purpose of the Chattanooga Radio Control Club (hereinafter referred to as the "Club") is to promote and support the sport of model aviation to the benefit of its members, their families, and the greater Chattanooga community.

ARTICLE 3: MEMBERSHIP IN THE CLUB

(A) Qualifications - All persons accepted for membership shall abide by the Constitution and Bylaws, and must possess and maintain a valid Academy of Model Aeronautics (AMA) membership.

(B) Application - All applications for membership are subject to review and approval by the Board of Directors. Membership shall not be denied on the basis of race, gender, religion, age or ethnicity.

(C) Dues - Club dues, fees and assessments shall be proposed by the Board of Directors and must be approved by a two-thirds (2/3) majority vote of the members present at a scheduled club meeting in which the motion to revise dues, fees or assessments has been made known to the entire membership at least seven days prior to the meeting. Annual dues cover the period of January 1st to December 31st unless provisions are made for multiple-year membership. If a Club member fails to pay his annual dues by March 1, he shall be removed from the membership roster, and mailing list. Elected officers are exempt from paying dues during any year in which they hold office. The Board of Directors may waive dues for members who perform significant work or make other significant contributions to the Club.

(D) Resignation - Any member in good standing may resign his/her membership by giving written notice to the Club. Any refund of dues shall be at the discretion of the Board of Directors.

(E) Termination - If any member ceases to have the qualification(s) necessary for membership in the AMA, his/her membership in the Club shall thereby terminate, subject to reinstatement upon restoration of eligibility as determined by the Board of Directors.

(F) Expulsion - This section provides for enforcement of the Safety Rules and Field Protocols that are related to flying activities or any other unacceptable behavior by an individual member or members. Any individual may be expelled from membership from the Club if in the determination of the Board of Directors such individual willfully commits any act or omission which is a violation of any of the terms of these Bylaws, or the Rules and Guidelines of the AMA, or which is detrimental the Club, the AMA, or to model aviation (see also Article 9). Expulsion shall be by a two thirds (2/3) majority vote of the members present at a scheduled club meeting in which the Board of Directors' motion to expel has been

made known to the entire membership at least seven days prior to the meeting. Any refund of dues to the expelled member shall be at the discretion of the Board of Directors.

(G) Reinstatement - A previously expelled member may apply for reinstatement to the club by petition to the Board of Directors in the calendar year following the expulsion. Reinstatement shall be by a two-thirds (2/3) majority vote of the members present at a scheduled club meeting in which the Board of Directors' motion to reinstate has been made known to the entire membership at least seven days prior to the meeting.

ARTICLE 4: CLUB OFFICERS

(A) Elected Officers - The elected officers of the Chattanooga Radio Control Club shall consist of a President, Vice President, Secretary, and Treasurer. The Board of Directors shall put forward a slate of candidates to the membership in October. Additional candidates may be nominated by the membership at any time prior to the election vote. The election of all officers shall take place in November, and they shall assume their duties on the first day of the following January.

(B) Duties

1) The President - The President shall preside at all meetings of the Club. The President shall appoint all committees with the consent of the Board of Directors, and may serve as a member of any committee which he has appointed and on which he considers it necessary or beneficial to the club for him to serve. The President shall approve all bills and outlays to be paid by the Treasurer up to \$500.00. The President may propose a calendar of Club activities for Board of Directors concurrence. The President or his appointee shall establish and maintain positive relations between the Club and local government and civic representatives.

2) Vice-President - The Vice-President shall preside in the absence of the President and perform all other duties of the President during the President's absence.

3) Secretary - The Secretary shall record the minutes of monthly Club meetings, collect the reports of active committees, prepare all necessary internal and external correspondence, and shall read said minutes, reports and correspondence at the next scheduled Club meeting. At the expiration of his term of office, he shall turn all Club records over to his successor.

4) Treasurer - The Treasurer shall collect all fees, dues, or assessments, or any other monies due the Club, giving his receipt thereof. He shall make disbursements of Club monies to the parties to whom payments are due, as approved by the President or board of directors as appropriate. He shall keep proper records of all receipts and disbursements, and these shall be available at all times for audit by a committee or other authority designated by the President. All funds shall be kept in a local bank as approved by the President and the Treasurer, under the name of Chattanooga Radio Control Club Inc., and disbursements shall be made by check or other auditable means. At the expiration of the Treasurer's term of office, he shall turn all Club records over to his successor.

(C) Appointed Officers/Committees With the consensus approval of the Board of Directors, the President shall appoint a club Safety Officer, and may appoint other ad hoc officers and/or committee chairs as deemed necessary, such as Field Marshall, Committee or Program Chairs, Event Coordinator,

Training Coordinator, Newsletter Editor, Webmaster, Historian, and so on. These may be collateral assignments to elected officers or other Board members, as appropriate.

(D) Term of Office - Club officers, elected or appointed, shall serve for one year, or until recall, or resignation. Recall of an elected officer must be decided by a two-thirds (2/3) majority vote of the members present at a scheduled club meeting in which the motion to recall has been made known to the entire membership at least seven days prior to the meeting by the Board of Directors.

(E) Temporary Appointments - In the event of prolonged sickness, forced absence or resignation of any officer, if such officer's presence is necessary to the conduct of the Club's business, the President may appoint someone to assume pro tem the duties of the absentee; or if the President himself is absent, the Vice-President may appoint a pro tem official with the consensus of the Board of Directors. The acts of any duly appointed temporary official shall be as binding as those of the regularly elected official.

(F) Board of Directors - The Board of Directors shall advise the President on issues and opportunities affecting the club, and how best to fulfill the club's purpose. The consensus of Board members shall be sought by the President (or Vice-President) on appointments of non-elected officers and committee chairpersons. The Board is responsible for establishing an operating plan and field rules and protocols for each operating year, reviewing and approving membership applications, approval of an expenditure greater than \$500, reviewing safety issues raised by the Safety Officer, event planning and making recommendations to the President. The Board shall consist of current elected officers, immediate (i.e. previous year) past officers, and two or more members appointed by the President to make the Board of Directors consist of a minimum of ten members. The Board shall meet as directed by the President.

ARTICLE 5: VOTING - Every member in good standing shall be entitled to one vote. Good standing means that all monies owed to the Club by the member are currently paid up, and the member meets all qualification requirements set forth in Article 3. A simple plurality of votes of the members present shall constitute a majority on all regular motions except as noted in Articles 3 and 4, and for amendments to the Constitution and Bylaws, as described in Article 6.

ARTICLE 6: AMENDMENTS TO THE CONSTITUTION AND BYLAWS

(A) Proposals - Proposals to amend the Constitution and Bylaws shall be made to the Board of Directors for consideration.

(B) Approvals - The Constitution and Bylaws may be amended only by the approval of a two-thirds (2/3) majority of the club members in good standing. Any change in any section of the Constitution and Bylaws is considered an amendment. Voting may be conducted at a scheduled Club function, or by mail-in or electronic ballot, as determined by the Board of Directors. Members may mail their proxy vote to the Club President if unable to attend a scheduled club function where voting on an amendment is to take place. If the vote is carried out at other than a scheduled Club function, non-response to a mail-in or electronic ballot within a specified time period shall constitute that member's proxy vote assigned to the Club President.

ARTICLE 7: MEETINGS

(A) Regular Meetings – Shall be held each month at a time and location determined by the President and announced to the membership not less than one week prior to the meeting.

(B) Special Meetings – May be called by the President and announced to the membership not less than one week prior to the meeting.

ARTICLE 8: MISCELLANEOUS PROVISIONS

A. Rules of Order - Robert's Rules of Order shall be the guide as to the parliamentary procedure unless specifically changed in the Constitution and Bylaws.

B. Order of Business - The following items of business shall be covered at all regular meetings: 1. Call to order by the President 2. Reading of minutes of last meeting by the Secretary 3. Report of Treasurer 4. Unfinished (i.e. "old") business 5. Report of Committees (if any) 6. New business 7. Appointment of Committees (as needed) 8. Adjournment

C. Fiscal Year The club's fiscal year shall be concurrent with the calendar year.

D. Disbandment The duration of the club shall be perpetual. The club may be dissolved by a two thirds (2/3) majority vote of the members present at a scheduled club meeting in which the motion to disband has been made known to the entire membership at least seven days prior to the meeting. If for any reason the club is disbanded, all monies remaining in the treasury after all debts are paid shall be donated to the Academy of Model Aeronautics.

ARTICLE 9: GRIEVANCE PROCEDURE (FIELD PROTOCOLS AND SAFETY RULES) The grievance procedure provides a mechanism to enforce existing field protocols safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Board of Directors for its consideration by means of a Grievance Form (sample provided below) to be filled out and turned in to the Safety Officer. At least one witness is required to sign the Grievance Form. The Board of Directors shall use its judgment in carrying out action on the following: (A) A grievance form will be filled out and turned into the Safety Officer. At least one witness is required. (B) FIRST VIOLATION - Viewpoints of both complainants and accused will be considered. Complainant's name will be disclosed. If the grievance is found to have merit, a verbal reprimand will be given to the accused by the Safety Officer, and this will be recorded by the Secretary in the Club records. (C) SECOND VIOLATION (within 2-year period) - Complainant's name will be disclosed. The accused has the right to a written rebuttal, to be reviewed by the Board of Directors. If the Board so decides, the flying privileges of the violator will be suspended for thirty (30) days. Written notice of this shall be issued to the violator, and a copy published in the Club newsletter. (D) THIRD VIOLATION (within 2-year period) – At the direction of the Board of Directors, the Safety Officer will notify the accused in writing and inform the Club members via appropriate channels (e.g. e-mail & telephone) that the Club will vote on the expulsion of the accused at the next scheduled club meeting, as covered under Article 3(F). Said expulsion will last for a one-year minimum. A member may be expelled from the Club only upon a two-thirds (2/3) majority vote of the membership present at the meeting. Voting will be by secret ballot. The expelled member may reapply for membership after the expiration of the expulsion period, as covered under article 3(B). (E) Any member receiving a Grievance, who is found to have directed any retaliation action against the person filing said grievance, will be subject to immediate expulsion from the Club. This includes threats, intimidation, physical harm, intentional equipment damage, or any other action deemed to be retaliatory by the Club Officers.

Chattanooga Radio Control Club Grievance Form Date: _____ Time: _____

_____ Nature of Violation:

_____ Signature:

_____ Witness:

_____ Additional Witnesses (optional):
